

COLWYN BAY FC

HEALTH AND SAFETY POLICY



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Colwyn Bay Football Club is committed to providing a safe working, coaching, teaching and learning environment for all personnel, supporters, visitors and any related third parties. Responsibility for health and safety ultimately lies with the Board of Directors of the club. However, all members, supporters, visitors and personnel have a legal responsibility, as stated under Section 7 of the Health and Safety at Work Act 1974, to do everything practicable to prevent an accident or injury to themselves and to fellow members and/or personnel. The quality coordinators within and determined by The Board of Directors specific to each qualification are responsible for ensuring this information is fully understood by their qualification team and by the personnel who support the club in various areas. (e.g. turnstile operators and stewards)

Colwyn Bay Football Club aims to promote health and safety, so far as reasonably practicable, by ensuring:

1. the provision and maintenance of safe equipment that poses no risk to health
2. the provision of relevant information to members, personnel and any related third parties, including instruction, training and supervision, as is necessary to ensure health and safety
3. maintenance of safe environments, including a means of access in a condition that is safe and without risk to health
4. progressive identification and assessment of all risk, taking measures to eliminate or control it
5. compliance with statutory regulation on health and safety and welfare of members, visitors, personnel and any related third parties
6. the health and safety and welfare of vulnerable candidates is addressed through positive action
7. all required and appropriately qualified members of personnel are given training to identify and control potentially hazardous situations/environments
8. effective measures, such as fire alarms, are in place to deal with emergencies.

This list is not exhaustive and represents general principles followed by Colwyn Bay Football Club in respect of health and safety.

FIRST AID

The nominated/appointed individuals(s) are:

First-aiders

WE NEED A LIST OF FIRSAIDERS

All confirmed nominees are appropriately qualified first-aiders, holding current first-aid certificates. Therefore, one of the first-aiders listed above must be contacted in the event of an incident occurring, to administer any first aid required. It is important that all issues where a first-aiders has been involved are recorded in the necessary incident logbook(s) which accompany the first-aid box(es).

Whenever candidates are present, to attend for a component of a course/programme, the general manager is responsible for making them aware of

who their nominated first-aiders are and where they can be found (they are required to be on site at the time of a course/programme taking place and also on match days (or their representative as nominated in their absence).

The first aid box(es) are located:

WHERE

Nominated first aiders are provided with appropriate first-aid equipment.

RISK ASSESSMENT PROCEDURES

must ensure that suitable and sufficient control measures are in place to reduce identified risks when they are delivering any part of an event or match . Any information a person has identified in relation to risk should be shared with/ distributed to other members of the board. All personnel required to conduct risk assessments will be given the appropriate training and/or will be made aware of what is expected of them in advance through a very simple job description

Prior to conducting a course, the board through a nominated member will conduct a risk assessment and record relevant findings in line with the club's health and safety policy. Where personnel complete a session. Where they would not normally complete a session, a risk assessment must be conducted, to ensure the health and safety of all present. Additionally, a risk assessment is required to be conducted prior to any activity under the auspices of Colwyn Bay Football Club. A risk assessment form has been created for these purposes.

COLWYN BAY FOOTBALL CLUB RISK ASSESSMENT FORM

Site of Risk Assessment:	
Dates of Assessment:	
Activity:	
Person carrying out the Assessment:	

THE CHECK

1. If indoors, are fire exits unlocked and free from obstructions?
2. Do all the participants and spectators know where the various exits are in and around the ground?

THERE NEEDS TO BE A STATEMENT ON THE RULES RE THE HEALTH AND SAFETY OF OUR PLAYERS AND MANAGEMENT TEAM

1. Have asked if participants have any medical conditions eg. Asthma/epilepsy?
2. Do you have all participants' registration forms containing contact numbers?
3. Do appropriate members of the board have access to a telephone/mobile phone in case of emergencies?
4. Do appropriate memers have access to a First Aid kit?
5. Are there suitably qualified First Aiders on site?
6. Is the equipment to be used in an appropriate state of repair?
7. Is the board or nominee satisfied that the activity or match can be conducted in reasonable safety?

Additional comments:	
Signature:	
Date:	

The form must be completed for the beginning of each season and changed as and when..